



LERWICK COMMUNITY COUNCIL

CHAIRMAN

Mr Jim Anderson
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Shetland ZE1 0DB

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Email: chair@lerwickcc.org.uk

CLERK

Mrs Katrina Semple
Community Council Office
1 Stouts Court
Lerwick
Shetland ZE1 0AN

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1 April 2014

Dear Sir/Madam

You are requested to attend a meeting of Lerwick Community Council to be held in the **Town Hall Chamber**, Town Hall, Lerwick at **7.00pm** on **Monday 7 April**.

The next meeting Lerwick Community Council will be on Monday 5 May 2014.

Yours faithfully

K Semple

Katrina Semple
Clerk to the Council

LCC Members Literature in Office

No new literature

BUSINESS

1. Hold the circular calling the meeting as read
2. Apologies for absence
3. Approve minutes of the meeting held 3 March 2014
4. Business arising from the minutes
5. Tesco DotCom Facility – Mr Paul Clelland, Manager, Tesco Lerwick
6. Cycling in Shetland-Road Safety Leaflet
7. Accommodation in Lerwick
8. Da Voar Redd Up – 2014
9. Correspondence
 - 9.1 Railing and Steps at Hillhead – Mr N Hutcheson, Engineer, Roads, SIC
(Photograph of post available at meeting)
 - 9.2 Proposed Lerwick Caravan Site – Mr F MacBeath
 - 9.3 Proposal of Planning Application – North Stoney Hill – Mr A Farningham, Farningham Planning Ltd
 - 9.4 Information Boards, Harrison Square – Ms Eileen Brook Freeman, Project Officer, Shetland Amenity Trust
 - 9.5 Stage 2 Notice of Hearing – Planning Application 2013/376/PPF to Erect Dwellinghouse, Bankfield, Lower Sound
 - 9.6 Stage 2 Confirmation of Hearing – Planning Application 2013/376/PPF to Erect Dwellinghouse, Bankfield, Lower Sound
 - 9.7 Surface Dressing & Resurfacing Programme 2014 – Mr D Coupe, Executive Manager, Roads
 - 9.8 Community Development Fund Update '14 -'15 – Mr M Duncan, Grants Officer, SIC
 - 9.9 SSE Standing Charge-Pay As You Go Tariff – Alistair Carmichael, MP
10. Financial Reports
 - 10.1 Core Funding Financial Report as at 31 March 2014
 - 10.2 CDF Funding Financial Report as at 31 March 2014
 - 10.3 Main Annual Running Costs 2013-14 & Comparison Figures 2012-13
 - 10.4 Annual Grants and Projects 2013-14 & Comparison Figures 2012-13
 - 10.5 Grants & Projects 2013-14 & Comparison Figures 2012-13
11. Funding Opportunities
 - 11.1 People Millions (Deadline 10 May 2014)
12. Application for Grant Funding
 - 12.1 Cycling in Shetland – Road Safety Leaflet
13. Application for Premises Licence
 - 13.1 Stoney Hill Shop
 - 13.2 Da Wheel Bar
14. Planning Applications
 - 14.1 **2014/065/PPF** Extend opening in boundary wall and form vehicle access, 12 Bank Lane – Mr & Mrs Williamson
 - 14.2 **2014/067/PPF** Erect two dwellinghouses, Upper Sound, Lerwick – Mr M Williamson
 - 14.3 **2014/069/PPF** Erect Plant maintenance workshop, Lower Balckhill Industrial Estate – DITT Construction
 - 14.4 **2014/076/PPF** Erect dwellinghouse, Plot 3, Sands of Sound – Mr & Mrs Robert Manson
 - 14.5 **2014/087/PPF** Site containers for storage of scrap materials, Old Magazie Yard, Stoney Hill, Ladies Drive - Lukasz Domagala
 - 14.6 **2014/092/PPF** Site a container, Ian Reid, Lower Blackhill Industrial Estate – John F Leask
15. For Information Only, Lerwick Planning Applications – March 2014
16. Any Other Business

MONDAY 3 MARCH 2014

At a meeting of LERWICK COMMUNITY COUNCIL held in Town Hall Chamber, Town Hall Lerwick, at 7.00pm

Members

Ms K Fraser	Mr S Hay
Mr D Ristori	Mrs A Simpson
Mr A Johnston	Mr A Wenger
Mr J Anderson	Mr W Spence
Mr A Carter	

Ex-Officio Councillors

Cllr M Bell	Cllr P Campbell
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In Attendance

Mr A Farningham, Director, Framingham Planning Ltd
Ms S Groat, Chairman, SLAP
Mr B Manson, Director, SLAP
Mr N Riddle,
Mrs K Semple, Clerk to the Council

Chairman

Mr J Anderson, Chairman to the Council presided.

03/14/01

Circular

The circular calling the meeting was held as read.

03/14/02

Apologies for Absence

Apologies for absence were received from Mr M Peterson, Mr E Knight, Mr A Henry, Mrs E Williamson, Ms A Westlake, Cllr C Smith, Cllr A Wishart and Cllr M Stout

03/14/03

Minutes

The minutes of the meeting held on 3 February were approved on the motion of Mr D Ristori and seconded by Mrs A Simpson.

03/14/04

Business Arising from the Minutes

The Chairman advised that no updates had been received with regard to the Trust Proposal for Public Toilets or a Lerwick campsite; he hoped that the information would be in place for Lerwick Community Councils April meeting.

03/14/05

Proposal of Planning Application – North Staney Hill – Mr Alan Farningham, Farningham Planning

The Chairman welcomed Mr A Farningham, Ms S Groat, Mr B Manson and Mr N Riddle to the meeting.

Mr A Farningham, Farningham Planning explained that Farningham Planning had been appointed by Sheltland Leasing and Property Developments (SLAP) to submit a planning application in principal for housing at North Staney Hill. SLAP had agreed in principal to sell the land to Hjaltdland Housing Association (HHA) with the intention of submitting the application in joint names. It was their hope that the outline planning application could be submitted early in May.

A public consultation event has been arranged from 10.00am-9.00pm on 12 March. All comments recorded, via questionnaires or orally will be summarised and fed into a report for submission along with the planning application.

Mr A Farningham clarified that as it was a planning application in principal, there was no details to the plans, simply an outline of the site and principal access. At the public consultation, ariel photographs would be on display to show the site in context with the rest of Lerwick.

An environmental impact assessment would be undertaken and findings submitted as part of the application.

The Chairman declared a non pecuniary interest as member of the HHA management committee.

Cllr P Campell enquired how the access to the proposed site would affect the access to the proposed new Anderson High School.

Ms S Groat replied that it was the same access road; SIC would build the road and adopt it.

Mr A Farningham clarified that Roads, SIC has said that the access route was the most appropriate.

Mr D Ristori enquired as to when building would commence, if everything went to plan.

Ms S Groat, Chairman, SLAP replied that it was too early to say, HHA would be taking the project forward.

Mr A Farningham added that there was a strong commitment to go ahead with the development. Their aim was to have everything in place for the SIC committee meeting in September and he was confident his team would deliver on that.

The site could accommodate a few hundred houses, and the plan was be to build up the site in phases.

Mr W Spence asked if there were any alternative access roads; he was concerned that the access for the proposed new AHS would be extremely busy.

Ms S Groat replied that the access route would be addressed through process, but there were other possible routes.

Mr A Farningham added that transportation access and egress to the site would come within the Transport Network Assessment.

Mr W Spence enquired if any facilities would be worked into the plans.

Mr B Manson, Director, SLAP replied that that level of detail was down to HHA.

Ms K Fraser advised that Lerwick Community Council had previously fed into the Local Plan, the importance of preserving paths and viewpoints. She did not want to inhibit housing, but though it was still important to protect viewpoints and well used paths.

Mr A Farningham thanked Ms Fraser for her comment, noting that it was 'good to get that kind of detail'. He added that the setting of the Broch would itself have an impact on the plans, and it would all be fed into the report. He reminded members that it was still very early on in the process and made assurances that all comments would be taken on board.

Ms K Fraser asked if there would be a need for blasting on the site.

Mr A Farningham replied that he was unsure, there were no detailed boreholes; he imagined that some blasting may be required but the same job may be replaced by alternative process.

The Chairman asked if the Environmental Impact Assessment might be dovetailed with the one being done for the proposed new Anderson High School.

Mr A Farningham replied that he planned to look into the possibility, perhaps sharing other information to ensure consistency.

The Chairman enquired if anyone had up to date figures with regard to the waiting list for housing.

Mr B Leask, Chief Executive, Hjaltland Housing Association, who attended the meeting to watch proceedings, replied that Hjaltland's waiting list for houses in Shetland stood at 650, with 350-380 waiting for houses in Lerwick.

Mr A Farnigham appealed for Lerwick Community Council to make a written representation including as many details as possible. He added that representations would be welcomed from individuals as well as Lerwick Community Council as a whole.

The Chairman thanked Mr A Farningham and his associates for taking the time to attend the meeting and answer the questions put forward.

Mr A Farnighman and his associates left the meeting at 7.25pm.

03/14/06 **Shetland Leader Programme 2014-2020**

The Chairman, Mrs A Simpson and Mr S Hay agreed to attend the Leader Programme Workshop in Stoney Hill Hall.

03/14/07 **Request for Comment – Cycling in Shetland-Road Safety Advisory Panel - Cycling In Shetland**

Several concerns were raised with regard to the wording and top tips noted in the draft Cycling leaflet.

It was particularly felt that the tone of the leaflet came over as quite negative and the use of 'loud text' a bit off putting. It was also noted that no mention had been made of off road cycling or cycling for pleasure.

Mr A Wenger offered to meet with Mrs E Skinley, Road Safety Officer, SIC to discuss the issues further.

(Action: Mr A Wenger)

Cllr M Bell agreed that the leaflet could be improved. He did, however, note that the leaflet made a serious point, cycling can be dangerous.

He thought that Mrs Skinley did a good job, and that it was important to be supportive.

The Chairman proposed that it may be useful for a letter to be written to the Road Safety Advisory Panel requesting that they contact firms such as TOTAL and HubCo to request that their drivers pay particular consideration to cyclists and pedestrians.

Mr A Wenger responded that rather than professional drivers, it was the more general motorist who caused the most concern to cyclists.

The Chairman withdrew his proposal.

03/14/08 **Community Council By-election 2014**

The Chairman suggested that someone co-opted on to the Community Council now, may be encouraged to stand as a full member at the next election in November.

Mr D Ristori suggested that Mr Paul Moar may consider the option, if approached again.

The Chairman agreed that the Clerk should write to Mr Moar to ascertain if he would be interested in the vacancy.

(Action: Clerk of the Council)

03/14/09

Correspondence

9.1 Comment re Late Hours Catering Extensions – PS Douglas Livitt, Police Scotland
Members' comments concurred with those of Police Scotland.

Members agreed that the Clerk should write to Ms P Dinsdale, Environmental Health Officer, SIC to advise her that it was the preference of Lerwick Community Council that catering establishments close at the usual time of 3am.

(Action: Clerk of the Council)

9.2 Local Policing Plan Priorities – PS A MacInnes, Police Scotland

Noted

CCTV Visit – Mr W Spence advised that the visit to the Police Station to view CCTV in operation was extremely interesting. There were fourteen cameras in total and, last year, evidence from the cameras was used 53 times. He informed members that the Police Constable had pointed out that the cameras had filmed a lost child within minutes of it running away.

Mr Wenger added that the data was stored for 28 days and that although cameras could zoom in if an officer could see something was going on, scenes could not be zoomed in on after filming.

Unless manned at the time, the cameras could not be used to prevent an incident; however, if an incident was reported, the films would be looked at and all the information pooled together.

Cllr M Bell replied that it would be difficult to say whether or not the presence of the cameras prevented incidents, but they may act as a deterrent.

9.3 Notification for Review - Planning Application 2013/376/PPF Bankfield, Lower Sound, Lerwick – Mr & Mrs A McKay

Cllr P Campbell and Cllr M Bell declared an interest as members of the Planning Board.

The Chairman stated that it was his understanding that Lerwick Community Council had no objection to the application and had not received any representations; he was not aware of any member of the public being against the application.

He proposed that, as previously noted at the November meeting of Lerwick Community Council, minute Ref 10/13/12, item 12.3 the agreement not to object to the application should be upheld.

Mr D Ristori seconded the motion.

There being no counter proposal, the motion was carried.

(Action: Clerk of the Council)

9.4 Community Council Core Funding – Mr M Duncan, Grants Officer, Shetland Islands Council

Noted

03/14/10

Financial Report as at 25 February 2014

10.1 Core Funding Financial Report as at 25 February 2014

Noted

The Chairman advised that the funds committed for the Local Paths Local People project would be carried over into the new financial year.

10.2 CDF Funding Financial Report as at 25 February 2014

Noted

03/14/11

Application for Grant Funding Opportunity

11.1 Lloyds TSB Foundation for Scotland

The Chairman asked members for their thoughts on any projects which may be worthwhile seeking funding for via Lloyds TSB Foundation; as the funding was for charitable organisations only, funding would need to be applied for by LCCCT.

Mr A Carter suggested considering a small gesture of assistance to the Salvation Army to support their foodbank initiative.

The Chairman suggested that a letter be written to the Salvation Army to enquire as to what extent the foodbank was being utilised.

Mr S Hay agreed that it was important to communicate with the Salvation Army to identify what use was being made of the foodbank; every local authority had one, therefore consideration would have to be given as the way funds were applied for, such as, to fund someone to co-ordinate the poverty which exists.

(Action: Clerk of the Council)

The Chairman appealed to members to discuss any additional ideas.

He advised that the planning application for information boards in Harrison Square was for five boards, and suggested that funding could be sought to provide an additional two boards; possibly resurrecting the project, started by LOTDA, for the information boards for Lodberries, Queens Lane, Back Charlotte Street and Tolbooth.

Mr D Ristori agreed that the project was well worthwhile taking forward.

03/14/12

Parking Place for Disabled Persons Vehicle – Order 2014

12.1 Cruester View

No objection

(Action: Clerk of the Council)

03/14/13 **Parking Place for Disabled Persons Vehicle – Revocation No.1 – Order 2014**

13.1 Kanterstead Road, Lerwick (at frontage of No 17 Sandveien)

No objection

(Action: Clerk of the Council)

03/14/14 **Planning Applications**

14.12014/003/PPF – Erect Workshop/Store, North Ness – Mr Michael Stewart

No objection

(Action: Clerk of the Council)

14.2 2014/048/PPF – North of Mavine Cottage, Lower Sound, Lerwick – Mr & Mrs S Paul

Members agreed to support the comments made by Mr K Serginson, Outdoor Access Officer, SIC; namely that the application should be objected to unless the right of way is of suitable width, and fenced off, in order to protect the privacy of the residents and of the people using the right of way.

(Action: Clerk of the Council)

03/14/15 **Lerwick Planning Applications – February 2014**

Noted

03/14/16 **Any Other Business**

Railings and Steps at Hillhead - Mr Ristori raised concern at the poor condition of the railings and concrete surrounding the embankment at Hillhead.

He also noted that the steps in the embankment were in a poor state of repair and were often slippery.

The Chairman asked the Clerk of the Council to write to Mr D Coupe, Executive Manager, Roads, with regard to the concern.

(Action: Clerk of the Council)

Longland

Mr D Ristori suggested that it may be a benefit to the local community if something could be done with the undeveloped space at Longland. He proposed that Sound Choices could be approached for suggestions, and possibly the children at Sound School involved.

He cited the creation of the 'Peerie Garden' across from Sound Primary School as an example of a good initiative.

The Chairman asked the Clerk of the Council to write to Mrs J Porter with regard to the suggestion.

(Action: Clerk of the Council)

Sewage Smell – Mr Ristori noted that there had been a strong smell of sewage on Commercial Road, close to the LESS office, over a two day period.

The Chairman asked the Clerk to write to Scottish Water to request that they investigate the concern.

(Action: Clerk of the Council)

20mph Zone – Esplanade – the Chairman informed members that he was soon to attend a meeting to discuss the possible 20mph zone on the Esplanade, he asked if the proposal had Lerwick Community Councils support. He reminded members the reduction of traffic speed made the installation of Zebra crossings more feasible.

There was a brief discussion as to where the 20mph zone might start and end.

The Chairman advised that it was the principal of the idea which was being discussed, not the detail.

Members agreed that the proposal was a positive step forward.

Burgh Road Parking Increase – The Chairman asked the Clerk to request a response from BP for inclusion in the April agenda.

(Action: Clerk of the Council)

There being no further competent business the meeting concluded at 8.45pm.

Minute ends.

MR J ANDERSON
CHAIRMAN
LERWICK COMMUNITY COUNCIL

Chairman.....

Date.....

9 Anderson Road
LERWICK, Shetland
ZE1 0HP

Lerwick Community Council
Mrs
Katrina Semple
Lerwick
Shetland

31.03.2014

Dear Katrina,

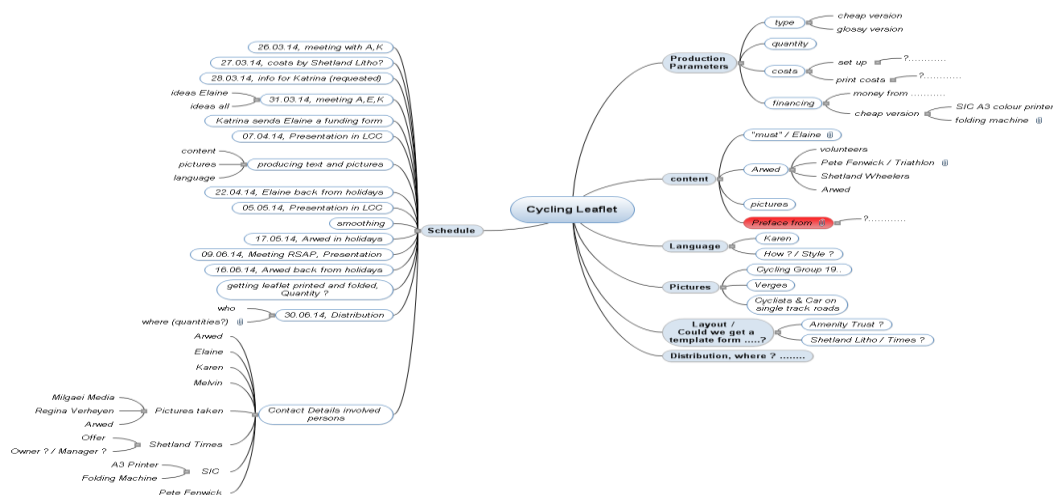
Update Leaflet "safer cycling"

I would like to request whether it will be possible to give some information about the safer cycling leaflet at the next back meeting of the LCC.

Thanks to your help a quick support it has been possible for Elaine Skinley and me to meet in advance of the last RSAP (Road Safety Advice Panel) meeting. I thought it might make sense if I could join that meeting. Elaine sorted that.

In the meanwhile I found that the reasons for this leaflet are not the cyclists themselves but the mixture of cyclists and drivers. So I suggested the RSAP to enlarge the leaflet to A3 size and add some information for drivers also. With the help Karen Fraser has offered in the last LCC meeting I have been confident to get some well dressed words to paper. After some discussion my suggestion has become accepted.

On Monday (31.03.14) Elaine, Karen and me met to discuss our ideas and the way to work through.



As we can see below cycling has quite a tradition in Shetland.



It would be great if the LCC agrees the started way would be worth to continue.

Kind regards

Arwed Wenger.

From: damien.r@live.co.uk
To: jim@filsket.me.uk
Subject: Malcolm Bell - Accommodation Idea.
Date: Thu, 27 Mar 2014 17:44:42 +0000

Hi Jim

I met with Malcolm Bell this morning to put forward a few ideas to help maintain bed space in town and also rural areas.

I said to him firstly about possibly expanding the ICC Hostel or look for an additional seasonal building in town that ICC could run say from Apr to Sept.

We spoke about Breivik House which sadly is in a bad state as an option and also the AHS hostel & Charlotte House as possible temporary seasonal digs.

Malcolm thought the AHS hostel may be a good solution to look into and put forward at Monday's LCC meeting.

Also a suggestion for the long-term plans for Charlotte House for when it is finally empty is to possibly use it if up to standards as a Travelodge style hotel. Again this idea for the building mentioned may be a project worth further input from say from tourist board, LCC and other interested parties.

Finally we spoke about approaching a few Shetland community halls to perhaps look into providing hostel, self catering type accommodation similar to what Cullivoe Hall offers.

The idea would be to gain a little bit more use for a few halls that can utilize space when quite. It has worked fine with Cullivoe but a few more halls offering accommodation would not go a miss at the time of writing.

As for the campsite issue we both agreed that using Seafeld Car Park for a few caravans this summer should not be a problem.

Also for a few tent users Gilbertson Park can still be a temporary option. Spare ground only between old toilets and rock face. At least the showers and changing rooms are there and a small charge for usage and tent area can be looked into surely between now and Summer?

Malcolm advised since he will not be at LCC Monday meeting to raise this at AOCB and put the halls idea to Association of Community Councils.

See you Monday

TTFN

Damien

Clerk to Lerwick Community Council

From: Shona Fullerton [shona@shetlandamenity.org]
Sent: 06 March 2014 17:15
To: Bressay Clerk; Burra & Trondra Clerk; Delting Clerk; Dunrossness Clerk; Fetlar Clerk; Gulberwick, Cunningsburgh & Quarff Clerk; Lerwick; Nesting & Lunnasting Clerk; Northmaven Clerk; Sandness & Walls Clerk; Sandsting & Aithsting Clerk; Sandwick Clerk; Scalloway Clerk; Skerries Clerk; Tingwall, Whiteness & Weisdale Clerk; Unst Clerk; Whalsay Clerk; Yell Clerk
Cc: Sita Goudie
Subject: Da Voar Redd Up 2014
Attachments: DVRU Registration Form new group 2014.doc; dvru poster 2014 web.pdf

Dear Community Councils,

Da Voar Redd Up 2014

This year's date for Da Voar Redd Up has been set for **26th & 27th April, 2014.**

Last year 4,769 participants volunteered more than 13,000 man hours to collect over 68 tonnes of bruck from roadside verges, beaches and coastline.

What has been achieved through Da Voar Redd Up is quite incredible, with over 1500 tonnes of bruck being removed from our countryside since it started. Groups which participated last year should be receiving registration forms soon. New groups, or those which could not take part last year, can register online at: www.shetlandamenity.org/da-voar-redd-up.

Shetland's Community Councils play a vital role in Da Voar Redd Up by valuing and encouraging local groups to participate in Shetland's annual clean up through sponsoring local groups and organisations. I write to tell you that we will be following the normal procedure this year, contacting you with a detailed breakdown of Redd Up groups, volunteer numbers, bruck removed and dates once all of our statistics have been compiled.

Following a request from the Association of Community Councils, we have informed Redd Up groups that, due to further budget cuts, Community Councils may not be able to sponsor Redd Up groups to the same level as previous years, if at all, and that if they have any concerns about this to contact their Community Council directly.

I have attached a 2014 Redd Up poster and new group registration form for your use, please distribute as required. If you would like further information on the 2014 Voar Redd Up please log onto our website: www.shetlandamenity.org/da-voar-redd-up or contact me at the Trust on tel: 01595 694688.

You may be aware of a short film about marine litter Aith JHS primary 3 & 4 classes have done, which encourages everyone to take part in Da Voar Redd Up. If not, you can view it at: <http://www.youtube.com/watch?v=d6CvjSvUJHU>.

They have made it to the UK finals of a Europe wide competition and need public votes on the YouTube site as this counts towards the judging process. If you have a Google or YouTube account you can log on and 'like' to vote. You can also create an account in order to vote. Voting is open until 20th March.

At a recent meeting of the Shetland Environment Group, members stated that there were some remote coastal areas which may be in need of a Redd Up. The logistics of collecting and removing bruck from these areas, as well as permissions from land owners, led the group to conclude that Community Councils may be best placed to identify suitable areas, encourage local residents to organise a Redd Up and remove the bruck to a suitable area for our Truck to uplift. If you have any such areas and would like support to appeal for volunteers please contact me at the Trust.

I would like to thank you for supporting Da Voar Redd Up and helping make it the best supported community litter pick in the UK.

Yours sincerely,

NEW GROUP REGISTRATION FORM
DA VOAR REDD UP - 26th & 27th April 2014



Thank you for showing interest in taking part in Da Voar Redd Up 2014. Please fill in this form and return to the Shetland Amenity Trust to register your group.

1. Name of Group: _____
 Name of Contact: _____
 E-mail: _____
 Address: _____

Daytime Tel. No: _____ Evening Tel. no: _____

2. Have you identified a location you would like to clean? Yes / No
 If yes: which location would you prefer?

What Community Council area is this location in?

Please note: If this location is not available we will contact you to suggest other locations in your area.

If No, please let us know the area in which you would like to undertake the Redd Up and we will contact you to identify a location. Area

3. If you have identified a suitable accessible collection point for our trucks to pick up the rubbish please give details? _____

4. Keeping in mind the redd up weekend is 26 & 27th April, what date do you plan to carryout your redd up? _____

5. Please fill in the table below regarding your requirements.
 Please note: safety vests are only required for road side redd ups and should be kept by the group for use in future years.

Item	Number Required	Glove Size	Number Required
Bags		Child	
		Ladies	
Safety Vests		Mens	

6. How many people do you expect to take part? Children _____ Adults

7. Would you be willing to take photos and/or video of your groups taking part in the
redd up, and send to us for use in promoting the redd up? Yes / No

Please return your completed Form to:

Shetland Amenity Trust, Garthspool, Lerwick, Shetland, ZE1 0NY

FAX:

01595

693956

registration form new group

Clerk to Lerwick Community Council

From: neil.hutcheson@shetland.gov.uk
Sent: 28 March 2014 16:41
To: clerk@lerwickcc.org.uk
Cc: dave.coupe@shetland.gov.uk
Subject: RE: 2014-022 Railings & Steps-Hillhead

Katrina,

Thank you for your letter of 5 March 2014 regarding the above matters.

It is our intention to replace the railing between Upper and Lower Hillhead in 2014-15. We will be applying for capital funding for these works through the Council's "gateway" process. The attached photograph shows the type of post that we are considering. We would welcome your Council's comments on this style of railing and on the colour that it should be painted.

In the meantime we will check the condition of the railing and replace or secure any sections that are unsafe.

The steps will be inspected next week and any damaged or badly worn treads will be replaced with "new" flagstones.

Please phone or e-mail if your Council has any queries regarding the above comments.

Cheers, Neil.

Neil Hutcheson, Engineer
Shetland Islands Council
Roads Service
Gremista
Lerwick
Tel: 01595 744882

From: Clerk to Lerwick Community Council [<mailto:clerk@lerwickcc.org.uk>]
Sent: 27 March 2014 13:04
To: Coupe Dave@Roads Services
Subject: FW: 2014-022 Railings & Steps-Hillhead

Good afternoon Dave

Please could I have your response to the attached letter; I will be preparing the agenda for our forthcoming meeting quite soon.

Thanking you in anticipation.

Kind regards

Katrina
Clerk
Lerwick Community Council

Tel: 07818 266876

From: Clerk to Lerwick Community Council [<mailto:clerk@lerwickcc.org.uk>]
Sent: 06 March 2014 10:55

Clerk to Lerwick Community Council

From: [REDACTED]
Sent: 24 March 2014 15:28
To: clerk@lerwickcc.org.uk
Cc: Garry A Leask
Subject: Proposed Caravan Site - Lerwick

Hello Katrina,

Garry passed your letter of 10th February 2014 to me for reply.

Basically the position has not moved forward in any way for some considerable time. We have been speaking to the council for over a year now and despite platitudes and umpteen meetings have managed to make no progress what so ever. It would appear to be yet another victim of the councils' tactic of keep talking about something long enough 'till it effectively dies of old age therefore the council need do nothing about it. We have held four or five meetings already this year and having been given a list of council owned lands in and around Lerwick, after having dismissed the suggestion that Scalloway be considered as a suitable location for a "Lerwick" site, we undertook a review of the identified locations. Most of them we considered unsuitable though. That is not to say that others may wish to develop these sites, should such alternative potential developers exist they are welcome to have a go at it. We would encourage them to step up to the mark. Ultimately we considered the only suitable sites for our purposes as being at Seafield. Council officers were to check out a number of issues in that regard in the latter part of January. We still await update on that. I should point out that the issues being checked out by officers did not include waiting for any report or result arising from the review being carried out in regard to the provision of services associated with the Eric Gray Centre or it's replacement. They were in regard to entirely different matters which could and indeed ought to have been progressed relatively promptly. We have also enquired of an elected member if anything had been raised lately in regard to the matter and we await a reply on that also. Over and above all that, we also look forward to the report due for publication on the Eric Gray matter, it is due within the next few days although given past experience we do not hold our breath awaiting it. I fear we're likely to have turned a vivid shade of blue by the time it comes to fruition. Effectively we are no closer to seeing a camping and caravan site being established in Lerwick than when we started, in fact probably further away as at the start we at least had ambition.

As you can see we with the best will in the world, have plugged away at this matter for some considerable time. Undertaken various taskings and indeed accepted demands predominately on our time but in other ways also over the year since we embarked on this matter. We had hoped that our involvement may have assisted both The Council and the Communities, -the wider Shetland community, the tourist industry as well as the wider caravanning community - in getting a caravan and camping site re-established in Lerwick. We did so purely on a voluntary basis and with no prospect of reward for such, however realities must at some stage kick in and we feel that unless there is some significant, tangible progress shortly we will be forced to concede that there is insufficient interest or support within the council and in Lerwick to have a caravan and camping site re-established in Lerwick and withdraw from discussions.

With the re-establishment of a camping and caravan site in Lerwick apparently not likely to be progressed in the near future, I feel that the processes in regard to the purchase and closure of the Clickimin site and matters pertaining thereto must be subjected to rigorous examination -preferably independent examination – particularly given the funding streams attached to the project and the forthcoming planning application for the High School project. Shetland collectively is already spending considerable sums of money promoting tourism in the isles yet seems to operate completely contrary to the objectives of that spending. That must also be called into question.

Katrina, I had drafted this email last week but held off sending it through to you to yet again give the council the opportunity to respond. Unsurprisingly to date they haven't deigned to reply to additional approaches last week. While I appreciate they have other matters to occupy their time one would expect that courtesy at least would have led to some form of response. Seemingly not.

Regards,

Finlay.

Clerk to Lerwick Community Council

From: Alan Farningham [alan.farningham@farnmac.co.uk]
Sent: 06 March 2014 13:21
To: Clerk to Lerwick Community Council
Cc: SLPD (susan@slpd.co.uk); Bryan@hjaltd.org
Subject: RE: 2014-024 Proposal of Planning App. Nth Stoney Hill

Dear Mrs Semple

Thank you for forwarding a letter from Lerwick Community Council offering their full support for the proposed planning application for housing at North Stoneyhill.

I will ensure that the points raised by the Community Council are fully addressed as part of the application process.

I would also confirm that I will keep the Community Council updated on progress both before formal submission of the planning application, and thereafter as the application works its way through the determination process.

I would be grateful if you could pass my thanks on to the Community Council for allowing myself and Susan Groat from Shetland Leasing and Property Developments Ltd (SLAP) to attend your meeting on Monday to explain the proposals.

Kind regards

Alan R Farningham
 Farningham Planning Ltd
 The Bourse, Suite 107
 47 Timber Bush
 Leith
 Edinburgh
 EH6 6QH
 Tel:0131 555 7578
 Mob: 07768 952610
 Email: alan.farningham@farnmac.co.uk

From: Clerk to Lerwick Community Council [<mailto:clerk@lerwickcc.org.uk>]
Sent: 06 March 2014 11:22
To: Alan Farningham
Cc: mail@hjaltd.org; mail@slpd.co.uk
Subject: 2014-024 Proposal of Planning App. Nth Stoney Hill

Good morning Mr Farningham

Proposal of Planning Application – North Stoney Hill

I attach for your attention, a letter with regard to the above.

Please may I take the opportunity to thank you for taking the time to attend the March meeting of Lerwick Community Council and giving your presentation, it was very much appreciated.

Regards

Katrina Semple
 Clerk
 Lerwick Community Council

Tel: 07818 266876

Clerk to Lerwick Community Council

From: Eileen Brooke-Freeman [eileen@shetlandamenity.org]
Sent: 12 March 2014 12:17
To: Clerk to Lerwick Community Council; Jim Anderson (jim@filsket.me.uk)
Subject: Harrison Square panels

Hi Katrina and Jim,

We have just heard from Jonny Wiseman that the planning officials are recommending approval of the proposed Harrison Square panels. However because the signs will be mounted on a Council owned property, the proposal will need Planning Committee approval. The proposal is on the agenda for the next meeting on 15 April.

Best wishes,
Eileen

Eileen Brooke-Freeman
Project Officer - Place Names
Shetland Amenity Trust, Garthspool,
Lerwick, Shetland, ZE1 0NY
Tel: (01595) 694688



The Shetland Amenity Trust is a registered
Scottish charity, No: SC017505

www.shetlandamenity.org/shetland-place-names-project



Shetland Islands Council

Executive Manager: Iain S McDiarmid
Director: Neil Grant

Mrs Katrina Semple (Clerk)
 Lerwick Community Council
 Community Council Office
 1 Stouts Court
 Lerwick
 Shetland
 ZE1 0AN

Planning
Development Services
 8 North Ness Business Park
 Lerwick
 Shetland
 ZE1 0LZ

Telephone: 01595 744800
 Fax: 01595 744667
www.shetland.gov.uk

If calling please ask for:
 Mr John Holden
 Team Leader - Development
 Management
john.holden@shetland.gov.uk
 Direct Dial: 01595 743898

Our Ref: 2013/376/PPF – LR15

Date: 10 March 2014

Dear Ms Semple

**The Town and Country Planning (Schemes of Delegation and Local Review Procedure) (Scotland) Regulations 2013
 Local Review Ref: 2013/376/PPF – LR15 - Erect dwellinghouse
 and garage and create new access track: Bankfield, Lower
 Sound, Lerwick, Shetland, ZE1 0RN.
 Applicant: Mr & Mrs Alan & Radina McKay
 Planning Application Ref: 2013/376/PPF**

I refer further to the review of the above case.

Under the terms of the Hearing Session Rules contained within Schedule 1 of The Town and Country Planning (Schemes of Delegation and Local Review Procedure) (Scotland) Regulations 2013, I hereby inform you that the Shetland Islands Council Local Review Body have determined that a public hearing session should be held to determine the review of the above case.

The matters which are to be considered at the public hearing session are: the decision in respect of the application to which the review relates, the Report of Handling and any documents referred to in that Report (including: the planning application form, and any supporting statement and additional information submitted, and consultation responses received prior to the refusal by an appointed officer of planning permission; the refused plans); the notice of review given in accordance with Regulation 9; all documents accompanying the notice of review in accordance

with Regulation 9(4); any representations or comments made under Regulation 10(4) or (6); and any 'hearing statement' served in relation to the review.

If it is your intention to be present or be represented by another person at the public hearing session it is appropriate in order to comply with Rule 1 of the Hearing Session Rules to inform the Local Review Body of that intention in writing to the: Shetland Islands Council Local Review Body c/o Planning Service, Development Services Department, 8 North Ness Business Park, Lerwick, Shetland, ZE1 0LZ within 14 days of the date of this notice.

It should be noted that the Local Review Body may proceed with the public hearing session in the absence of any person entitled to appear at the public hearing session.

As a person entitled to appear at the public hearing session you are entitled to call evidence, but it should be noted that the Local Review Body may refuse to permit – a) the giving or production of evidence; b) the cross-examination of persons giving evidence; or c) the presentation of any other matter, which it considers to be irrelevant or repetitious. Therefore if you intend to refer or rely on any documents when appearing other than representations or comments already made either before the refusal by an appointed person of planning permission, or under Regulation 10(4), you must within 14 days of the date of this notice send to: the Local Review Body; the applicant (Mr & Mrs Alan & Radina McKay, 9 Millgaet, Lerwick, Shetland, ZE2 9LJ); and the Planning Service a 'hearing statement' comprising a written statement which outlines the case relating to the specified matters which you propose to put forward at the public hearing session, and includes: a list of documents (if any) which you intend to refer to or rely on; and a list of any other persons who are to speak at the public hearing session in respect of the case, and any matters which such persons are particularly to address and any relevant qualifications of such persons to do so.

Finally, I can confirm that you will receive a formal letter of invitation to the meeting of the Local Review Body at which the case will be reviewed in due course. This is to be the meeting that is scheduled for 15 April 2014.

Yours sincerely

Team Leader – Development Management



Executive Manager: Iain S McDiarmid
Director: Neil Grant

Mrs Katrina Semple (Clerk)
Lerwick Community Council
Community Council Office
1 Stouts Court
Lerwick
Shetland
ZE1 0AN

Planning
Development Services
8 North Ness Business Park
Lerwick
Shetland
ZE1 0LZ

Telephone: 01595 744800
Fax: 01595 744667
www.shetland.gov.uk

If calling please ask for:
Mr John Holden
Team Leader - Development
Management
john.holden@shetland.gov.uk
Direct Dial: 01595 743898

Our Ref: 2013/376/PPF – LR15

Date: 31 March 2014

Dear Mrs Semple

**The Town and Country Planning (Schemes of Delegation and Local Review Procedure) (Scotland) Regulations 2013
Local Review Ref: 2013/376/PPF – LR15 - Erect dwellinghouse
and garage and create new access track: Bankfield, Lower
Sound, Lerwick, Shetland, ZE1 0RN.
Applicant: Mr & Mrs Alan & Radina McKay
Planning Application Ref: 2013/376/PPF**

I refer further to the review of the above case.

In accordance with Rule 3 of the Hearing Session Rules I can, on behalf of the Local Review Body, confirm that the public hearing session at which the Local Review Body is to review the case is to take place on 15 April 2014 at **2 p.m.** at the Town Hall, Lerwick.

Yours sincerely

Team Leader – Development Management



Shetland Islands Council

Executive Manager: Dave Coupe
 Director: Maggie Sandison

Lerwick Community Council
 Per, Mrs Katrina Semple, Clerk,
 Community Council Office
 1 Stouts Court
 ZE1 0AN

Roads
Infrastructure Services Department
 Gremista
 Lerwick
 Shetland
 ZE1 0PX

Telephone: 01595 744866
 Fax: 01595 744869
 Roads@shetland.gov.uk
 www.shetland.gov.uk

If calling please ask for
Neil Hutcheson
 Direct Dial: 01595 744882

Our Ref: NH/SMG/R/C4
 Your Ref:

Date: 18 March 2014

Dear Mrs Semple

Surface Dressing and Re-Surfacing Programme 2014

I would like to make your Community Council aware of our proposals for surface dressing and surfacing overlays during the next financial year. We undertake to carry out surface dressing between May and August. A significant amount of patching and other preparation works are required again this year ahead of the surface dressing and the completion of these works will to a large extent dictate our programme.

I would also like to remind your Council of the traffic management procedures that will be in place. The surface dressing sites will all be covered by an enforceable 20 mph speed limit. In the past we only used an advisory 20 mph speed limit, which had limited success. We received numerous complaints from motorists suffering stone-chip damage from overtaking and/or oncoming traffic ignoring the advisory limit. The enforceable or mandatory limit has helped to prevent such incidents and the Police are able to assist where there is evidence of excessive speed through treated areas. The mandatory speed limits will remain in force until after final sweeping of loose chips has been completed i.e. a few days after the application. We apologise for the inconvenience and increased travel times caused by these limits but these measures do minimise damage from stone-chips. They also prevent further disruption from repeat applications that may be required in treated areas damaged by speeding traffic.

Surface dressing is not a suitable treatment in all cases. Where a road surface has lost its shape, has extensive reinstatements following work by utility companies or has already been dressed several times the only option is to re-surface or overlay the road. This form of treatment restores evenness to a misshapen road and can, when of sufficient depth, strengthen a road's structure.

Please find attached maps showing lengths of the road network that have been identified as requiring an overlay of surfacing (highlighted in red) or the application of a surface dressing (highlighted in green). Where there are no maps for a particular area then there will be no treatment in that Community Council area in 2014.

Should your Council have any queries or wish to comment on the programmes please contact Neil Hutcheson at the above address.

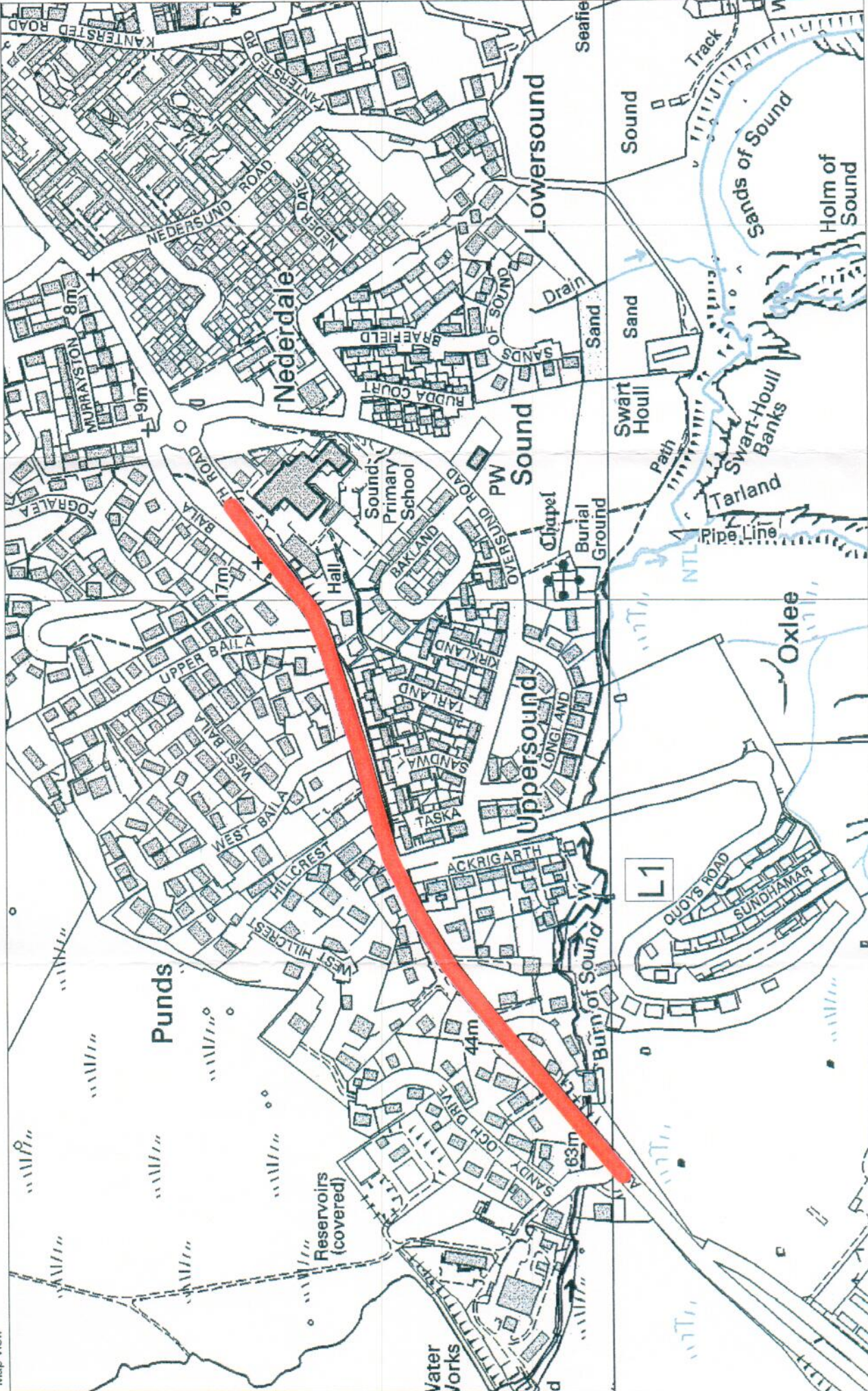
Yours sincerely

A handwritten signature in black ink, appearing to read "David Lyle". The signature is fluid and cursive, with a long horizontal stroke at the end.

Executive Manager, Roads

[HL03181401.doc]

Enc.



PROPOSED RE-SURFACING PROGRAMME		2014-2015	APPENDIX A	
plan no	road section	location	location details/comments	length (m)
Lerwick & Scalloway				
L1	A0970-230	Sound Brae	Inlay resurfacing to replace badly fretted asphalt wearing course	600
L2	X0200-200	Chapel Lane, Scalloway	Inlay resurfacing to replace heavily patched road	90
L3	X0200-050	Berry Road (Craigpark to Ingaville)	Inlay resurfacing to replace heavily patched road	100
South Mainland				
S1	B9122-050	Teevliks to Bigton	Overlay with steel mesh reinforcement	750
North Mainland				
N1	X0406-025	Scatsta Road (Junction Only)	Scarify and inlay to replace potholed area	40
N2	C0310-020	Benston Loop, Nesting	Carriageway is badly cracked and has lost its shape	1,500
N3	C0402-020	Ronas Voe Road	From Ronas salmon towards Swinister.	500
West Mainland				
W1	X0304-150	Vesquoy (North End)	Badly cracked and rutted carriageway requires overlay	750
W2	B9071-020	Hestinsetter to Westerskeld Junction	Overlay length with bad vertical alignment.	200
Central Mainland & Scalloway				
C1	A0970-300	A970 Veensgarth to Tingwall Junction	Rutted carriageway with low skid resistance	550
Yell				
Y1	B9081-030	Holligarth to Aywick Junction	Single track road with poor shape, low surface texture due to fatting up (Steel mesh reinforcement)	1,350
Y2	B9082-020	Gutcher (Cullivoe) Widened Section at Junction	Cracked and breaking up, needs an overlay	70
Y3	C0502-110	Lussetter Road (Vatsetter Junction to Brig)	Badly cracked surface, overlay with steel reinforcement	400

PROPOSED SURFACE DRESSING PROGRAMME

2014

APPENDIX B

Plan no.	Road section	Location	Location details/comments	Length (m)
South Mainland				
S1	A0970-090	A970 South Levenwick Capital	Time Expired (more than 5 years since overlay)	700
S2	A0970-180	A970 Fladdabister (North to South Junctions)	Poor surface texture and some cracking	1700
S3	C0212-010	Fladdabister Loop Road (North End, Time Expired)	Time Expired (more than 5 years since overlay)	460
S4	A0970-190	A970 Quarff (Fladdabister Straight to Hillhead)	Poor surface texture, fattening up and worn aggregate	1590
S5	X0202-040	Eastshore, Virkie (to Angling Club)	Time Expired (more than 5 years since overlay)	690
S6	C0203-030	Ringasta to Hardbrakes Place	Poor surface texture and some cracking	420
North Mainland				
N1	A0970-370	Laxo Junction to Voe	Section dressed in 2011 has failed.	1200
N2	B9071-140	B9071 Loch of Voe to North Nesting Junction	Surface starting to fret, small holes appearing	3590
N3	A0970-430	A970 South of Mangaster	Time Expired (more than 5 years since overlay)	420
N4	A0970-450	A970 North Sullom Junction to Red Pit	Surface starting to fret, small holes appearing	1120
N5	C0402-020	Ronas Voe (West End)	Time Expired (more than 5 years since overlay)	1300
N6	X0406-160	Burrarness (Main Rd - End of Section)	Open surface needs sealed	205
N7	X0406-130	Rayburn (Main Road - No 16)	Open surface needs sealed	195
N8	X0406-090/15	Leaside Nos 33-57 (Failed Section)	Recently dressed but failed	350
N9	X0406-090/00	Leaside (Main Rd-By Tennis Court)	Recently dressed but failed	220
West Mainland				
W1	C0303-010	West Burrafirrh Road (Grid to Newton)	Time Expired (more than 5 years since overlay)	2500
W2	C0303-010	West Burrafirrh , Two Lane Capital	Time Expired (more than 5 years since overlay)	400
W3	C0303-010	West Burrafirrh, Fogrigarth to Engamoor	Time Expired (more than 5 years since overlay)	610
W4	B9071-060	B9071 North of Semblister	Time Expired (more than 5 years since overlay)	975
Central Mainland				
C1	X0309-100	Wadbister Road	Time Expired (more than 5 years since overlay)	1070
C2	X0309-110	Girlista Haa Road	Poor condition, patching and dressing needed	725
C3	A0970-350	A970 South of Sth Nesting Jcn	Time Expired (more than 5 years since overlay)	865
C4	X0215-070	Griesta Road, Tingwall	Patched last year, would benefit from sealing	640
Yell				
Y1	B9081-010	B9081 Ulsta to Burravoe Road (at Easter Knowes)	Time Expired (more than 5 years since overlay)	1070
Y2	A0968-090	A968 Burn of Dalamut to W. Sandwick North Jcn	Dressing done in 2009 has failed	990
Y3	B9081-060	B9081 Mid Yell from A968	Poor surface texture	1165
Y4	X0502-090	Gardie, Mid Yell	Time Expired (more than 5 years since overlay)	620
Unst				
U1	A0968-200	A968 Mailland Junction to Caldback Hill	Poor surface texture	1200
U2	A0968-210	A968 Baltasound (Kirk to Daisy Park)	Poor surface texture	800
U3	B9086-010	B9086 Brookpoint capital Job	Time Expired (more than 5 years since overlay)	420
U4	C0604-010	Springpark Rd to Pier, Baltasound	Poor texture and cracking, to be patched.	1130
U5	C0604-020	Pier/Hotel Road, Baltasound	Poor texture and cracking, to be patched.	220
U6	X0605-010	Voessgarth, Baltasound	Requires patching, double dressed to seal	560
U7	X0605-040	East Road, Uyeasound	Short length up to last year's resurfacing	60
Fetlar				
F1	X0609-010	Oddsta to Hamars Ness	Time Expired (more than 5 years since overlay)	350
F2	X0609-040	Tresta Loop Road, Fetlar	Heavily patched, would benefit from sealing	1110
F3	B9088-020/030	Houbie, Fetlar (Cattle Grid to Aithsness Ness Jcn)	Poor surface texture and badly cracked.	1,470
F4	X0609-070	Aithsness Road (Double)	Very open surface, double dressing	535
F5	B9088-040	Aithsness Junction to Aithbank Grid	Poor surface texture and badly cracked.	1500
F6	B9088-040	Aithbank to Loch of Funzie	Poor surface texture and badly cracked.	1600
F7	X0609-100	Everland Road (South of Grid)	Poor surface, polished and fatted up.	630

Clerk to Lerwick Community Council

From: Michael.Duncan@shetland.gov.uk
Sent: 26 March 2014 12:34
To: joyceadamson@btinternet.com; fetlarcc@yahoo.co.uk; dcc.alison@btinternet.com; laurena.fraser1@btinternet.com; clerk@gqc-communitycouncil.co.uk; kjamiesoncc@live.co.uk; clerk@dunrossnesscc.shetland.co.uk; e.ganson@btinternet.com; ednanicol@btinternet.com; northmavenc@gmail.com; dougatwalls@yahoo.co.uk; sandwickcommcouncil@gmail.com; clerk@lerwickcc.org.uk; jamesshepherd08@btinternet.com; clerk.ycc@btinternet.com; tww.communitycouncil@googlemail.com; marinatait@btinternet.com; clerk@unstcc.shetland.co.uk; audreymullay@gmail.com; clark768@btinternet.com; marinajbrown@btinternet.com; Jonathan.Duncan@shetland.gov.uk; bertha.brown@hotmail.com; j.w.stout@btinternet.com; nicboxall@btinternet.com; robert@fetlar.org; sheilagear9@gmail.com; sarafoxforce5@btinternet.com; info@livinglerwick.co.uk; Neville.Martin@shetland.gov.uk; fstirling580@btinternet.com; keldahoul@btinternet.com; maree.hay@btinternet.com; me@mikey98.com; garry_jamieson@hotmail.com; valeriemcmillan@live.co.uk; Gordonthomson880@btinternet.com; unst_partnership@btconnect.com; baidlea@btinternet.com; vadlure@yahoo.co.uk
Cc: Vaila.Simpson@shetland.gov.uk; june.porter@shetland.gov.uk; kate.massie@shetland.gov.uk
Subject: Community Development Fund - update

Dear all,

I am writing to advise that at its meeting this morning, the Council has approved the continuation of the Community Development Fund grant aid scheme. The CDF scheme will largely be similar to last year, but some changes and improvements have been agreed.

To that end I will be contacting you again in the next few days to issue application packs and to highlight the approved changes.

I take this opportunity to pass on sincere thanks to all of you that participated in the CDF review and for all feedback received during the consultation period, both written and verbal.

I trust this keeps you informed and will be in touch again as soon as possible.

Best regards,

Michael D

This email has been scanned by the Symantec Email Security.cloud service.
For more information please visit <http://www.symanteccloud.com>

RT HON ALISTAIR CARMICHAEL MP
ORKNEY & SHETLAND

AC/JS

25 March 2014

HOUSE OF COMMONS

LONDON SW1A 0AA

Mrs Katrina Semple
Community Council Office
1 Stouts Court
Lerwick
Shetland
ZE1 0AN

Dear Katrina,

Thank you for your letter on behalf of the Lerwick Community Council regarding Scottish and Southern Energy's (SSE) standing charge of £100 for Pay As You Go Tariffs.

I am concerned about the implications of these changes and have written to SSE Chief Executive Alistair Phillips-Davies to raise this matter with him. I will revert to you as soon as I have his response to hand.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Alistair Carmichael'.

Alistair Carmichael MP

Tel: 020 7219 8181

Fax: 020 7219 1787

Email: carmichacla@parliament.ukWebsite: www.alistaircarmichael.co.ukConstituency Offices: 14 Palace Road, Kirkwall, Orkney KW15 1PA
171 Commercial Street, Lerwick, Shetland ZE1 0HX

Tel: 01856 876541

Tel: 01595 690044

Fax: 01856 876162

Fax: 01595 690055

LERWICK COMMUNITY COUNCIL

Core Funding Financial Report as at 31 March 2014

	£	£
<u>INCOME</u>		
Balance at at 1 April 2013		9,619.83
SIC Grant 2013-2014		20,923.00
Sale of TH Guides		116.48
Sale of LCC Ties		60.00
		30,719.31
<u>EXPENDITURE</u>		
Office Costs	4,064.60	
Employment Costs	9,122.40	
Administration	686.07	
Chambers	145.38	
Accountancy	250.00	
Misc.	484.50	
Grants/Projects	8,999.50	
		23,752.45
		6,966.86
<u>REPRESENTED BY</u>		
Balance as at 31.03.14		11,811.60
<u>Indication of Free Funds:</u>		
Main Annual Running Costs - Amended Forecast - £14,463.45		
Amended Costs Remaining	0.00	
Annual Grants & Projects Amended Forecast - £1,607.17		
Amended Payments Remaining	0.00	
Committed Funding:		
Benches-Cunningham Way/Staney Hill installation costs	787.26	
Heritage Place Names Map - <i>Estimate</i>	1,600.00	
Renewal of damaged office floorcoverings	490.00	
Winter Festival Fireworks Display	1,000.00	
Grottie Buckie Stiles - Paths For All 50% Match Funding - <i>Estimate</i>	850.00	
		4,727.26
Estimated Free Funds		2,239.60

LERWICK COMMUNITY COUNCIL

CDF Funding Financial Report as at 31 March 2014

FUNDING FOR PROJECT

	£	£
<u>Funds Received</u>		
Balance at at 1 April 2013		0.00
CDF Grant Funding for Project 2013-14		1,000.00
		<u>1,000.00</u>
<u>Funds Awarded</u>		
Nil to date	0.00	
		<u>0.00</u>
		<u>1,000.00</u>
<u>Funds Committed</u>		
Lerwick Map Information Panel	1,000.00	
		<u>1,000.00</u>
Estimated Free Funds		<u>0.00</u>

FUNDING FOR DISTRIBUTION

	£	£
<u>Funds Received</u>		
Balance at at 1 April 2013		0.00
CDF Grant Funding For Distribution 2013-14		3,000.00
		<u>3,000.00</u>
<u>Funds Awarded</u>		
Junior Up Helly Aa - Boat Shed Ground Rent	78.04	
Living Lerwick - Christmas Festival	956.00	
		<u>1,034.04</u>
<u>Funds Committed</u>		
Nil to date	0.00	
		<u>0.00</u>
Estimated Free Funds		<u>1,965.96</u>

LERWICK COMMUNITY COUNCIL - Main Annual Running Costs

Budget 2013-2014	Forecast	Amended	Actual to date
	£	£	£
SIC-Rent	2,700.00	2,700.00	2,700.00
SIC-Office Insurance	55.00	53.33	53.33
Data Protection Registry Renewal	38.00	35.00	35.00
Meeting Room	220.00	145.38	145.38
Business Stream	180.00	213.00	213.00
Hydro-Office	675.00	695.97	695.97
Telephone & Broadband	490.00	377.35	377.35
SIC-Refuse Collection	0.00	0.00	0.00
Clerks Salary	9,122.40	9,122.40	9,122.40
Postage	25.00	31.90	31.90
Office/Liability Insurance	840.00	402.30	402.30
Accountants Fees	240.00	250.00	250.00
Membership of VAS	185.00	160.00	160.00
Solution X (Xerox)	200.00	195.68	195.68
Office Supplies	100.00	81.14	81.14
Rates-LCC Qualifies for 100% Business Rates Relief	0.00	0.00	0.00
Total	15,070.40	14,463.45	14,463.45

Budget 2012-2013

Budget 2012-2013	Forecast	Amended	Actual to date
	£	£	£
SIC-Rent	2,700.00	2,700.00	2,700.00
SIC-Office Insurance	53.00	50.87	50.87
Data Protection Registry Renewal	38.00	35.00	35.00
Meeting Room	360.00	507.10	507.10
Business Stream	468.00	444.00	444.00
Hydro-Office	800.00	599.11	599.11
Telephone & Broadband	590.00	600.39	600.39
SIC-Refuse Collection	45.00	0.00	0.00
Clerks Salary	9,122.40	9,122.40	9,122.40
Postage	180.00	60.00	60.00
Office/Liability Insurance	825.00	831.20	831.20
Accountants Fees	240.00	200.00	200.00
Membership of VAS	185.00	185.00	185.00
Solution X (Xerox)	200.00	187.40	187.40
Office Supplies	190.00	151.19	151.19
Rates-LCC Qualifies for 100% Business Rates Relief	0.00	0.00	0.00
Total	15,996.40	15,673.66	15,673.66

Amended Forecast Costs	14,463.45
Less Actual to Date	<u>14,463.45</u>
Forecast Costs Remaining	0.00

Amended Forecast Costs	15,673.66
Actual to Date	<u>15,673.66</u>
Forecast Costs Remaining	0.00

SIC Grant 20,923.00

SIC Grant 28,433.00

LERWICK COMMUNITY COUNCIL - ANNUAL GRANTS & PROJECTS

Budget 2013-14				Budget 2012-13			
	Forecast	Amended Forecast	Actual to Date		Forecast	Amended Forecast	Actual to Date
	£	£	£		£	£	£
Lighting at Clickimin Broch	2,500.00	1,529.13	1,529.13	Lighting at Clickimin Broch	3,500.00	1,284.17	1,284.17
Lerwick Fireworks Display	2,000.00	0.00	0.00	Lerwick Fireworks Display	2,000.00	2,000.00	2,000.00
Peerie Galley Ground Rent	75.55	78.04	78.04	Peerie Galley Ground rent	75.00	75.55	75.55
				Lerwick Town Centre Flral Baskets	1000.00	0.00	0.00
				LTCA Bunting & Banners	250.00	0.00	0.00
				Lerwick Garden Competition	400.00	355.34	355.34
	4,575.55	1,607.17	1,607.17		7,225.00	3,715.06	3,715.06
Amended Forecast	1,607.17			Amended Forecast	3,715.06		
Less Actual to Date	1,607.17			Less Payments to Date	3,715.06		
Estimated Spend Remaining	0.00			Estimated Spend Remaining	0.00		

Sheet1

Lerwick Community Council Grants/Projects 2013-2014				Lerwick Community Council Grants/Projects 2012-2013			
Date	Description	£	£	Date	Description	£	£
		Grants	Projects			Grants	Projects
08/04/13	Clickimin Broch - Lighting		270.06	10/04/12	Hydro-Clickimin		262.13
08/07/13	Clickimin Broch - Lighting		255.27	18/05/12	Clickimin Broch - Lighting Repairs		337.13
15/07/13	Leslie-Vagar Road Grant Payment	300.00		30/06/12	Hay's Dock Judges Vouchers		30.00
15/07/13	Clickimin Broch - Lighting Repair (vandal)		76.54	30/06/12	Garden Comp.'12 Winners Vouchers		110.00
28/08/13	Lerwick Marina Users Association	324.43		09/07/12	Hydro-Clickimin		258.16
03/09/13	Shetland Skatepark	1,000.00		11/07/12	Garden Comp. '12 -Adverts		155.34
04/09/13	Shetland Skatepark	2,000.00		11/07/12	Garden Comp. '12 Bouquets		60.00
05/09/13	Lerwick Boating Club	925.00		11/10/12	Hydro-Clickimin		160.18
05/09/13	Ramsay Road Repairs - Sands of Sound	800.00		29/10/12	Sail Training Shetland	1,000.00	
10/10/13	Clickimin Broch - Lighting		296.20	28/11/12	RBL-Lk Pipe Band-Part Payment	1,500.00	
23/10/13	LivLk-Flower & Banner Scheme	927.25		31/12/12	Hydro-Clickimin		266.57
19/11/13	Glasdon 2 X benches & plaques		1,079.69	14/02/13	Peerie Galley Shed Ground Rent		75.55
19/11/13	Carraige of Benches to Shetland		114.00	14/02/13	Shetland Gymnastic Club	1,000.00	
28/12/13	Clickimin Broch-Lamps for Stock		158.99	27/02/13	LivLk-Winter Festival Trees	1,150.00	
02/01/14	Clickimin Broch - Lighting		269.56	27/02/13	Islesburgh Pyro-'12 Fireworkd Display	2,000.00	
03/02/14	Clickimin Broch-Cable Repair		202.51				
		6,276.68	2,722.82			6,650.00	1,715.06
	TOTAL		8,999.50		TOTAL		8,365.06

What could £50,000 do for your Community?

Every day someone comes up with a great idea to make their community a better place to live but all too often these ideas never come to life. The People's Millions could change all that and, best of all, the decision will not be



made by committee but by the public.

The People's Millions is an annual TV competition run by Big Lottery Fund and ITV which awards National Lottery funding to community projects that will improve the lives of local people. This year there are four awards of up to £50,000 on offer in each of the 19 ITV and STV regional news areas across the UK.

The competition opens today for entries from voluntary and community groups, local authorities, schools, statutory health bodies and branches of organisations or partnerships. Anything from youth and environmental projects to schemes that improve employment prospects or help people in need are in with a chance of convincing their community through a broadcast on STV regional news that their idea is worthy of the prize.

Big Lottery Fund Scotland Director, Jackie Killeen, said "The People's Millions has had such a positive impact on the lives of so many people across the UK. This year we are looking for ideas and projects which are new, inspired and have the ability to make lives better I urge anyone who has a great idea and wants to make a difference in their community to download a form today."

Entry packs are available [here](#) and the deadline for completed entries is 12 noon on **Friday 16 May 2014**.



LERWICK COMMUNITY COUNCIL

CHAIRMAN
Mr Jim Anderson
66 Breiwick Road
Lerwick, Shetland ZE1 0DB

Tel. 01595 693540 or 07803 342304
Email: chair@lerwickcc.org.uk

CLERK
Mrs Katrina Semple
Community Council Office
1 Stouts Court
Lerwick, Shetland ZE1 0AN

Tel. 01595 692447 or 07818 266876
Email: clerk@lerwickcc.org.uk
Website: www.lerwickcc.org

Item 12.1

APPLICATION FOR GRANT

Name of group/organisation: SIC

Contact name & position held: Elaine Skinley, Road Safety Officer

Address: Corporate Headquarters, 8 North Ness,
Lerwick, ZE1 0LZ

Mobile & telephone numbers: 01595 744560

Email address: elaine.skinley@shetland.gov.uk

Details of project: *(This should include how the grant will be spent and what outcome(s) would be achieved should the grant be awarded)*

To produce a leaflet for pedestrians, cyclists & drivers.
To be distributed to various outlets across Shetland.
- Companies, tourist spots, private hire cabs etc.

Type of organisation (e.g. voluntary / charitable): Local Authority

Number of members in group/organisation: and what percentage reside in Lerwick:

Number of residents in the Lerwick area likely to benefit from project - Adults: Children:

Current financial position of group/organisation:

Costs of proposed project: £551.40

Funding/grants received from other sources (e.g. fundraising): None

Grant requested from Lerwick Community Council: £551.40

Details of last grant received from Lerwick Community Council:

Date: None Amount: 0

CONDITIONS OF GRANT

- Established groups/organisations **must** submit a copy of their last audited accounts and a copy of their most recent bank statement.
- Applications from Shetland-wide groups will not be considered (except in exceptional circumstances).
- A new group/organisation may receive a small establishment grant.
- Applications should be made prior to project commencing, therefore no retrospective applications will be considered.
- Although grants will be approved in advance, no grant will be paid until the work is done and a receipted invoice is submitted to Lerwick Community Council.
- A written acknowledgement is required once you have received your grant.

IMPORTANT

Any funding offer made will be paid on a pro-rata basis and may be rescinded if funds are not claimed within 12 months of the offer letter date.

I (print name and position held): Elaine Skingley, PSO

of (group/organisation): SIC

hereby apply to Lerwick Community Council for financial assistance towards the cost of the proposed project detailed on page one.

A copy of the last externally examined accounts and/or a copy of the most recent bank statement are enclosed.

(please tick appropriate box)

We have previously been through grant process with Shetland Islands Council (SIC) Education & Social Care Grants Unit and give permission for the Community Council to contact the SIC Grants Co-ordinator to confirm that we have the appropriate Child Protection Policy & Procedures in place.

We have not previously been through the grant process with SIC Education & Social Care Grants Unit and enclose a copy of our Child Protection Policy & Procedure. We give our permission for the Community Council to check with SIC Grants Co-ordinator to ensure the enclosed documents comply with Child Protection requirements.

Signed: Elaine Skingley

Date: 31/12/14

For Official Use Only:	
Date application received:	
Date application approved:	Minute reference:
Amount offered:	Date grant paid: Cheque number:
Child Protection Criteria checked and approved by Community Council Clerk or her deputy	
Name:	Signed:

CHILD PROTECTION DETAILS

From 1st April 2010, if your organisation is applying for grant assistance from this scheme, and you provide services, activities or projects for young people up to the age of 18 years old, then you must comply with the requirements of the Protection of Vulnerable Groups (Scotland) Act 2007 which supersedes the Protection of Children (Scotland) Act 2003. The PVG Act introduces a new concept of 'regulated work' which covers both children and protected adult (for information on regulated work with adults guidance material can be sourced on the following web link www.scotland.gov.uk/topics/people/young-people/children-families/pvglegislation). Individuals doing regulated work qualify to apply to become members of the PVG Scheme.

Your group must have policies and procedures in place that adequately cover child protection and welfare issues. The following questions will help your decision.

Q1a Does your group organise activities for children and young people under the age of 18?

Yes No

Q1b Does your group arrange activities attended by children and young people under the age of 18 and have staff or volunteers carrying out regulated work as defined in the PVG Act.

Yes No

If you answered no to both question 1a and 1b, go directly to signatory section

If you answered yes to either, or both, questions 1a or 1b, please complete questions 2, 3 and 4: (Please note that if you have answered yes to either, or both, questions 1a and 1b, your organisation MUST have ALL of the following policies and procedures in place in order to receive any grant assistance.)

Q2a Does your organisation have an approved Child Protection Policy?

Yes No

Q2b Does your organisation have an approved Child Protection Procedure?

Yes No

Q2c Does your organisation have an approved Equal Opportunities Policy?

Yes No

Q2d Does your organisation have an approved Code of Conduct for staff and volunteers?

Yes No

Q2e Does your organisation ensure that staff or volunteers doing regulated work are scheme members? Check?

Yes No Not Applicable

Q2f Does your organisation take reasonable steps not to appoint anyone who is unsuitable to work with children or who is disqualified from working with children?

Yes No

Q3 How does your organisation access Scheme Membership Checks for its volunteers? Please tick one of the following options:

	(tick)
Voluntary Action Shetland (VAS)	✓
National Governing Body	
Other (please specify) <i>PVG checks</i>	✓
Not Applicable (please let us know why. You should use the space below* to explain why your volunteers do not undertake Disclosure Checks)	

Q4 Are you satisfied that your organisation complies with the requirements of the Protection of Vulnerable Groups (Scotland) Act?

Yes No

Signatory Section

I declare the information I have given in this form is true and correct to the best of my knowledge.

Signature *E Skirley*..... Date *31/12/14*.....

Print Name *Elaine Skirley*.....

For more information on Child Protection requirements please refer to the attached guidelines. You may also wish to contact your local Community Office for advice or refer to the Shetland Inter-agency Child Protection Procedures that are available through a link from the Childsafe Shetland website:

<http://www.shetland.gov.uk/childsafeshetland/>

*Please use the space below to provide us with any additional information

The SIC have no funds for local campaigns in Shetland. We do get free national resources that can be used but they are not local & not really relevant in this issue.



Gremista, Lerwick, ZE1 0PX

T: 01595 742000

printing@shetlandtimes.co.uk

www.shetlandtimes.co.uk

26/03/14

Elaine Skinley
SIC Road and Safety
Office Headquarters
8 North Ness
Lerwick
ZE1 0LZ

Dear Elaine,

Quotation Number:- 16072

We thank you for your enquiry and have pleasure in quoting as follows :-

Title: Cycle Safety Leaflet.

Description: Produce artwork and print leaflet to your rough layout using text supplied on disk as a Microsoft Word file and images supplied as suitable high resolution jpeg or tiff files.

Size: 12pp 1/3 A4.

Materials: 150gsm gloss art.

Origination: Produce artwork to your rough layout using text supplied on disk as a Microsoft Word file and images supplied as suitable high resolution jpeg or tiff files. Includes digital colour proof and press proof.

Printing: Four colour process throughout.

Finishing: Trim and fold.

Quantity: 2,000
Price: £551.40
Price per leaflet: £0.28

Zero rated for VAT.
Price subject to confirmation on sight of copy.
All work accepted subject to standard conditions attached.

Yours sincerely,
on behalf of Shetland Times Printing,

A handwritten signature in blue ink, appearing to read 'Colin Grant'.

Colin Grant
Sales Manager.

SHETLAND ISLANDS AREA LICENSING BOARD

Clerk: Jan-Robert Riise
Depute Clerk: Susan Brunton

Governance & Law
Corporate Services Department
Office Headquarters
8 North Ness Business Park
Lerwick
Shetland
ZE1 0LZ

Mrs Katrina Semple
Community Council Office
Stouts Court
Lerwick
Shetland

Telephone: (01595) 744550
Fax : (01595) 744585

legal@sic.shetland.gov.uk
www.shetland.gov.uk

If calling please ask for
Paul Wishart
Direct Dial: 01595 744090

Your Ref: -
Our Ref: PW/SI

Date: 10 March 2014

Dear Madam

**Licensing (Scotland) Act 2005
Application for Premises Licence
Staney Hill Shop**

Please note that the Shetland Islands Area Licensing Board has received an application for a premises licence under the above legislation and is obliged to give notice to the relevant community council. The attached notice gives some detail of the application received for a premises in the area of your community council.

Any objections must be lodged with the Clerk to the Licensing Board via this office by 1 April 2014.

If the community council wishes to make objections or representations, you may access a pro-forma form (preferred) and guidance for your use on the Council's website at www.shetland.gov.uk/licensing.

If you have any queries, please don't hesitate to contact me.

Yours faithfully

(signed) Paul Wishart

Assistant Clerk to the Licensing Board
Enc

LICENSING (SCOTLAND) ACT 2005

THE LICENSING (PROCEDURE) (SCOTLAND) REGULATIONS 2007

NOTICE OF PREMISES LICENCE APPLICATION

Applicant's Name	Name & Address of Person (if any) representing the applicant	Name & Address of Premises to which application relates	Whether for sale of alcohol for consumption on the premises, off the premises, or both	Core Times when Alcohol will be sold for Consumption on the premises, off the premises, or both	Date by which objections or representations may be made to the Board
Tadas Zebrauskas		Staney Hill Shop 41 Norstane Lerwick Shetland ZE1 0QG	Off the Premises	Mon: 10am-10pm Tues: 10am-10pm Wed: 10am-10pm Thurs: 10am-10pm Fri: 10am-10pm Sat: 10am-10pm Sun: 10am-10pm	1 April 2014

SHETLAND ISLANDS AREA LICENSING BOARD

Clerk: Jan-Robert Riise
Depute Clerk: Susan Brunton

Mrs Katrina Semple
Clerk to Lerwick Community Council
Community Council Office
Stouts Court
Lerwick
Shetland
ZE1 0AF

Governance & Law
Corporate Services Department
Office Headquarters
8 North Ness Business Park
Lerwick
Shetland
ZE1 0LZ

Telephone: (01595) 744550
Fax : (01595) 744585

legal@sic.shetland.gov.uk
www.shetland.gov.uk

If calling please ask for
Paul Wishart
Direct Dial: 01595 744090

Your Ref: -
Our Ref: SI/PREM/118 PW/AM

Date: 25 March 2014

By email: clerk@lerwickcc.org.uk

Dear Madam

Licensing (Scotland) Act 2005
Application for Variation of Premises Licence
Da Wheel Bar
Closing Date for any Objections or Representations: 17 April 2014

Shetland Islands Area Licensing Board has received an application for variation of a premises licence under the above Act and is obliged to give notice of the application to the relevant community council. I therefore attach a notice of the application received.

If the community council wishes to make objections or representations, you may access a pro-forma form (preferred) and guidance for your use on the Council's website at www.shetland.gov.uk/licensing.

Any objections must be lodged with the Clerk to the Licensing Board via this office by the above closing date .

If you have any queries, please don't hesitate to contact me.

Yours faithfully

Signed: Paul Wishart

Assistant Clerk to the Licensing Board

Enc

LICENSING (SCOTLAND) ACT 2005

PREMISES LICENCE VARIATION APPLICATION

Applicant's Name	Name & Address of Person (if any) representing the applicant	Name & Address of Premises to which application relates	Whether for sale of alcohol for consumption on the premises, off the premises, or both	Proposed Variation	Date by which objections or representations may be made to the Board
Da Wheel Bar LLP	Debbie Leask	Da Wheel Bar 13 Commercial Road Lerwick Shetland ZE1 0LX	Both on and off the premises	<u>Operating Plan</u> : Change to premises capacity - 300 persons on First Floor (increase from 148 persons); Ground Floor capacity to remain at 110 persons; <u>Layout Plan</u> : Extension to premises to contain another bar and dedicated dance floor with DJ area.	17 April 2014

Lerwick Planning Applications – March 2014

The applications noted below are a list of Lerwick Planning Applications for March 2014. They are for added information only and do not require comment from Lerwick Community Council.

[Erect extension to existing dwellinghouse](#)

33 Kantersted Road Lerwick Shetland ZE1 0RH

Ref. No: 2014/083/PPF | Received: Mon 17 Mar 2014 | Validated: Mon 17 Mar 2014 |
Status: Pending Consideration

[Erect extension to existing domestic garage](#)

8 Helendale Drive Lerwick Shetland ZE1 0RZ

Ref. No: 2014/071/PPF | Received: Wed 05 Mar 2014 | Validated: Thu 20 Mar 2014 |
Status: Pending Consideration

[Extend open storage area](#)

Dales Voe Base Lerwick Shetland ZE1 0PY

Ref. No: 2014/063/PPF | Received: Wed 26 Feb 2014 | Validated: Tue 04 Mar 2014 |
Status: Pending Consideration

[Form photographic studio and associated offices within existing building, repair roof covering, windows, doors, guttering & downpipes; re-point stonework where required](#)

St Clements St Olaf Street Lerwick Shetland ZE1 0ES

Ref. No: 2014/013/LBC | Received: Mon 20 Jan 2014 | Validated: Mon 10 Mar 2014 |
Status: Pending Decision